



Pasco County Title 1 School Level  
**Parent and Family Engagement Plan 2020-2021**

**Bayonet Point Middle School**

Each Title I school shall jointly develop with parents and family members of participating children, a written plan that shall describe how the school will carry out the requirements mentioned below. Parents shall be notified of the plan in an understandable and uniform format and, to the extent practical, provided in a language the parents can understand. The school plan must be made available to the local community and updated and agreed on by parents periodically to meet the changing needs of parents and the school.

**School's vision for engaging families:**

**What is Required:**

**Assurances: We will:**

- Involve an adequate representation of parents, or establish a parent advisory board to represent families, in developing and evaluating the "School Parent and Family Engagement Plan" that describes how the school will carry out its required family engagement activities.
  
- Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved. Offer other meetings/workshops at flexible times.
  
- Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are to be used.
  
- Involve parents in the planning, review, and improvement of the Title I program.
  
- Develop a school-parent compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement, and describes how parents and teachers will communicate.
  - Offer assistance to parents in understanding the education system and the state standards, and how to support their children's achievement.
  - Provide materials and training to help parents support their child's learning at home. Educate teachers and other school staff, including school leaders, on how to engage families effectively.
  - Coordinate with other federal and state programs, including preschool programs.
  - Provide information in a format and language parents can understand, and offer information in other languages as feasible.

Principal: Shelly [Signature]

Date: 4/24/2020

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**EVERY TITLE I SCHOOL IN PASCO COUNTY WILL:**

- 1. Involve parents in the planning, review, and improvement of their Comprehensive Needs Assessment and Title I program. The school will jointly develop and evaluate the Parent & Family Engagement plan with an adequate representation of parents.**

<b>Describe the method in which parents were involved</b>	Parents were invited to our SAC meetings in February & March 2020 to plan for our CNA, update our school compact, and provide input for the Parent and Family Engagement Plan. Parents also provided input via our online parent survey. Parents were notified of meetings via Social Media, Weekly School Messenger Calls, and our school marquis. Feedback was collected verbally during the SAC meeting and in writing from the online survey. Our secretary from SAC documented the feedback from parents and the Principal collected the online survey data.
<b>Date of meeting to gather parent input for Comprehensive Needs Assessment</b>	February 11, 2020 & March 10, 2020 in person meeting SAC meetings February 11, 2020 – School Compact Revisions February 12, 2020 – Parent Focus Group Questions shared via social media post and website March 10, 2020 – Review/Revise Family Engagement Plan & Review Parent Survey data
<b>Date of meeting to gather parent input for this Title I Parent and Family Engagement Plan</b>	February 11, 2020 – School Compact Revisions February 12, 2020 – Parent Focus Group Questions via social media post and website March 10, 2020 – Review/Revise Family Engagement Plan & Review Parent Survey data

*\*Evidence of the input gathered and how it was/will be used should be uploaded to Title I Crate.*

- 2. Develop a school-home compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement and describes how parents & teachers will communicate.**

<b>How were parents invited to develop or revise the compact?</b>	Parents were notified via weekly School Messenger phone calls about the opportunity to provide input at our monthly SAC meetings. We also advertised via our school marquis & Social Media. Parents were able to provide verbal feedback if they attended the SAC meeting and digital feedback if they completed the online survey.
<b>Date of parent meeting to develop or revise the compact</b>	On February 11, 2020 we reviewed the 19-20 compact and made no changes. All SAC members were pleased with our revised compact from the year before which had significant changes to connect with our new STEM.
<b>What communication methods will be used between teachers &amp; parents as well as school &amp; parents?</b>	Communication will include weekly School Messenger calls, School Website, School Facebook page, email,

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Elementary schools are required to hold at least one face to face conference with parents. Explain your process?	BPMS will be hosting two Parent Community Nights in which one aspect of that evening will be Face-to-Face Parent Teacher Conferences. One will be held in September 2020 and one in February 2021.
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*\*A parent signed copy of the compact should be uploaded to Title I Crate as evidence of implementation.*

*\*Evidence of the input should be uploaded to Title I Crate.*

**3. Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved.**

<p><b>What information is provided at the meeting?</b>  <b>How are parents notified of the meeting?</b></p>	<p>Information that is provided to the parents include the following: What is Title I, Requirements for Title I, What Title I funds are used for, How BPMS uses their Title I funds, How parents can help the school and be involved, What parents can do to help their child, and Open Q&amp;A.          Parents are notified of this meeting via the School Website, Weekly School Messenger calls, , Social Media, and our school marquis.</p>
<p><b>Tentative date and time(s) of the Annual Title I Meeting and steps taken to plan the meeting</b></p>	<p>Our Annual Title I Meeting is planned for our Open House Date on August 5, 2020. The administrative team developed a brief Powerpoint to address frequently asked questions about Title I. The Powerpoint was revised from last year after we reviewed our CNA and School Improvement Plan goals for this year.</p>
<p><b>How do parents who are not able to attend receive information from the meeting?</b></p>	<p>The Powerpoint that was shared with parents at our Open House will be available on the School Website for parents who did not attend to view. We will also place a copy of the powerpoint in our Title I binder in the front office that is available to all parents &amp; visitors to view.</p>
<p><b>How are parents informed of their rights?</b></p>	<p>Parents are informed of their rights verbally at our Annual Title I meeting as well as via a letter that is sent home with their child and posted on our website.</p>

**4. Identify partnerships that coordinate & integrate Title I and local/federal funds to provide opportunities that encourage and support parents in more fully participating in the education of their children and/or to help support learning at home.**

Title III-ESOL	ESOL IA makes herself available to attend evening parent events to support families.
Title IX-Homeless	SIT Program, School Social Worker provide resources and assist with referrals to outside organizations, as identified by staff/families throughout the year and at the Parent Community Connection Nights.
Preschool Programs	N/A
IDEA/ ESE	Title I funds – BPMS will offer 2 Curriculum Nights in which parents are taught how to help their children at home with their schoolwork. We will also host 2 evening Parent Teacher Conference Nights for parents to connect with teachers and support staff.
Migrant	SIT Program, Social Worker

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<b>Other</b>	Professional Development/Title II – BPMS utilizes our IDE consultants for our LATIC teaching model to help grow teachers to develop 21 <sup>st</sup> Century Learners. For 2019-2020 We completed phase 2 & 3 of Trauma Informed Care. We will apply this knowledge to the SEL work for the 20-21 school year, utilizing SEL as tier 1, and TIC as tier 2 for students in need. Continue to use the SABR’s Universal screener data to determine specific supports our families need based on their changing experiences. We also will continue C.H.A.T., the Community Health and Activation Team with BayCare Behavioral Health to be present at our Community Connection Nights and have resources available for parents to explore. In addition, they will also and provide small support groups with students during school hours.
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**5. Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are used.**

<b>Allocation</b>	\$3000.00
<b>Explain how these funds will be used this school year</b>	<p>Our families are looking for more ways to celebrate students. We would like to use some of the money to purchase and print certificates for student achievement &amp; recognition.</p> <p>We are also hoping to host a Career Fair this year in which some of this money can be used to advertise and print information for families.</p> <p>We also had great success by hosting our STEM ENGINEERING Fair awards ceremony in the AM. We would use this money to purchase a light breakfast for families that attend to learn more about the student’s science projects.</p> <p>In addition, we host a College Night for families in January. We could use this money to provide printed information to families to go. (Identify key resources and place in a folder that the family could take with them.)</p>
<b>How are parents involved in deciding this?</b>	Parents provided input during our monthly SAC meetings in February & March as well as our online survey as well as comments and questions left on our Social Media forums.
<b>How did you document parent input?</b>	SAC Minutes & Parent Online Survey.

**6. Provide assistance, training, workshops, events, and/or meetings for parents to help them understand the education system, curriculum, standards, state assessments and achievement levels.**

- **Best practice is to hold parent events that teach caregivers a new tip, tool, or strategy, that parents can use at home with their child to help reinforce what they are learning in the classroom.**
- **Think of Family Engagement as a strategy to reach the goal of student achievement**
- **Offer workshops, events and/or meetings at flexible dates/times. (i.e. morning, evening, lunch, Saturdays). Provide information to parents in a timely manner and in an easy to read format.**

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<u>Building Capacity of Parents</u>	<u>How will this impact Student Achievement ?</u>	<u>Tentative Date/Time</u> Are they flexible?	<u>Check all that apply.</u>				<u>How will this support learning at home?</u>	<u>SUP Goal (s) this Strategy supports</u>
<u>Title and Description of Event</u>			<u>Transportation</u>	<u>Meal Refreshments</u>	<u>Childcare</u>	<u>Translation</u>		
Curriculum Night	Parents will receive hands on guidance for accessing the platforms relevant to their specific students' courses. This includes myStudent for monitoring grades & completion of assignments, myLearning for activity lists and core resources, digital textbooks through myPascoConnect, & supplemental resources (Achieve3000, ALEX, & APEX). This will allow parents to be better equipped to support their child's learning at home. Students will be more engaged in their learning through sharing their ALU products with an authentic audience.	2 Total  Math & Science in August  ELA & Social Studies in September  Beginning of year so parents have access to the tools and resources				X	Students are being taught to take ownership of their learning & we anticipate them transferring this same skill while they are at home. These workshops aim to empower and build understanding with our parents so they can support and participate in their child's learning at home.	Data Driven Decisions goal: By the end of each quarter, the number of students reaching tier 1 criteria for success on CFAs will be 90% after tier 2 interventions have been implemented.
Parent Teacher Conference Nights	Parents will have the opportunity to meet with their child's teachers to discuss their academic progress.					X		Data Driven Decisions goal: By the end of each quarter, the number of students reaching tier 1 criteria for success on CFAs will be 90% after tier 2 interventions have been implemented.
College Night	Planning for the future. Helping students and parents understand their options for post-secondary life. Ensuring that our students are informed and set up for success regardless of their	January 2021				X	Families will feel informed and more comfortable talking about the variety of options that are available for their child in the post-secondary world. Families will also know where to go if they still have questions.	Collaborative Culture goal: helping students utilize Executive Functioning and SEL to achieve High Levels of Learning so they can achieve efficacy today and in the future.

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	post-secondary choices.							
<b>Explain how parents are provided information regarding the curriculum, achievement levels, progress monitoring and assessments.</b>	Information is first presented at our Annual Title I meeting in August & updated regularly and posted on our website and or Facebook page. In addition, teachers use CANVAS as a learning platform that is also accessible to parents who create an account. Parents can utilize myStudent to monitor student progress as well as staying in touch with the teacher via email, phone calls, CANVAS and myStudent.							
<b>How will workshops/events be evaluated? How will the needs of parents be assessed to plan future events?</b>	Events and or Workshops will be evaluated through attendance, verbal feedback from parents on the night of the event as well as feedback surveys. We will also ask for feedback again during our annual CNA review.							
<b>Describe how the needs of parents/families who speak a language other than English will be met at workshops/events.</b>	We always do our best to provide a translator in person or through Optimal Translators. If one is not available, then we will ensure the parents have handouts in their native language. We will also use Google Translate in attempt to communicate with our non-native speaking parents.							
<b>What are the barriers for parents to attend workshops/events and how do you overcome these?</b>	Transportation is always a barrier with some of our parents. One way to overcome this is to try and offer events at different times of the day when they may have transportation available. We can also video our events and post on our website for any family who was unable to attend an opportunity to access the information. If provided with the resources again this year, we will utilize the free passes to help bring parents with transportation challenges to the school.							
<b>How are flexible dates and times for meetings, events and/or workshops offered? (Give examples)</b>	For committees that require teachers to serve on them the flexibility is not great. In general, we try to poll parents on the best time for them to meet via our annual Parent Survey and Open House. We have adjusted start times in the evening to 6:15 and 6:30 to give families time to have dinner before having to head out to a school event. We are also going to try incorporating our SAC meetings into our Community Connection PTC Nights to get a larger parent group as well as student representation.							
<b>How are the needs of parents with disabilities accommodated to ensure they have access to meetings, workshops, and/or events?</b>	BPMS does not have any stairs that would prevent parents from being an active participant. The three main areas that we conduct our meetings are the gym, media, and cafeteria. Both the media and gym have a ramp to accommodate family members in wheelchairs or scooters. The gym does not have any obstacles. If we have any parents who are deaf or hard of hearing, we can provide resources in print.							

*\*These events should be included on the Data Collection Sheet for School Events.*

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**7. Utilize strategies to ensure meaningful Communication**

<p><b>Describe the methods that will be used to ensure meaningful, ongoing communication between home and school</b></p>	<p>Communication is key and BPMS prides itself in utilizing a variety of ways to keep our parents informed. We use social media, primarily Facebook and Twitter, School Messenger (weekly phone calls home), BPMS website, and our school marquis. Some teachers may also add text messaging to families this year. With most of these communication methods, parents have the ability to respond, comment, or ask questions. We have recently acquired the Let's Talk app on our website which will allow parents to submit questions at any time of the day. Other ways that we communicate with parents include parent teacher conferences, face to face meetings upon request, responding to parent emails, as well as making personal phone calls to parents and guardians. Some teachers also have Remind accounts that they use to communicate with parents.</p>
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**8. Educate and build the capacity of school staff on ways in which to work with and engage families effectively as well as the importance of parent engagement in increasing student achievement. Explain your plan for this school year.**

<u>Topic/Title</u>	<u>How does this help staff build school/parent relationships?</u>	<u>Format for Implementation: workshop, book study, presenter, etc.</u>	<u>Who is the audience?</u>	<u>Tentative Date/Time</u>
College Night	The District's goal is to develop student's that are career and life ready. College night will help parent's better understand what post-secondary options are available to our students and how to successfully pursue those options before Senior year in high school.	Career Specialist from Fivay High School and Michael Gunther from Grand Canyon University	Any family attending BPMS – Includes 6 <sup>th</sup> , 7 <sup>th</sup> , & 8 <sup>th</sup> Grade	Mid January – 6:15 PM
Social Media/Cyberbullying	By partnering with the Pasco Sheriff's Office we hope to show parents that technology can be used for good, however we also want to educate them on the negative effects of social media on students and school. The goal is to inform and update parents about all the social media trends as well as teach them how to safely monitor their children's phone and social media use.	Presenter from the Pasco Sheriff's Office	Any family attending BPMS – Includes 6 <sup>th</sup> , 7 <sup>th</sup> , & 8 <sup>th</sup> Grade	October – hopefully will connect with Red Ribbon Week
Curriculum Night	Parents will receive hands on guidance for accessing the platforms relevant to their specific students' courses. This includes myStudent for monitoring grades & completion of assignments, myLearning for activity lists and core resources, digital textbooks through myPascoConnect, & supplemental resources (Achieve3000, ALEX, & APEX). This will allow parents and teachers to have a common language and access for shared action planning and monitoring of student achievement.	Content teachers and Learning Design Coaches and possible District Subject Area experts – Lecture & Hands-on Learning	Any family attending BPMS – Includes 6 <sup>th</sup> , 7 <sup>th</sup> , & 8 <sup>th</sup> Grade	August – Math & Science  September – ELA & Social Studies

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9. Provide an easily accessible resource area where parents and families can get information about the school facility, school policies, contacts, academic assistance, community resources and other materials.

<u>Location of Resource Center/Area</u>	<u>Person responsible for monitoring and updating Resource Center/Area</u>	<u>List a sampling of materials made available in the Resource Center/Area</u>
Front Office – Side Desk	Principal & Front office secretary whose responsibility includes Title I	1) How to create a myStudent account 2) How to Access CANVAS 3) Insurance forms 4) United Way – 211 5) Information on Title I 6) Information on School Advisory Council 7) Title I Binder 8) Parent Syllabus

Principal: Shelly [Signature]

Date: 4/24/2020

**Drafts of PFEP's are due to Title I Crate by April 28th, 2020.**

*\*Copies should be placed on the school website as well as in the Title I Family and Community Binder in the front office for parent and community access. Information regarding where the plan may be accessed should be communicated to parents and the community.*

*\*A "Family Friendly" version of this plan should be distributed to families and uploaded to Title I Crate.*